



Diploma in HOSPITAL ADMINISTRATION

6 MONTHS / ONLINE

ABOUT **IGNITE**

Ignite Skill Academy is a leading Ed-tech company in India with a deep focus on skill development and placement services. Started in 2018 with a vision to create a pool of skilled workforce, we have delivered tangible high impact solutions to a variety of stakeholders - Students, Academia, and Industry.

Our courses are designed to meet the dynamic skill needs of a fast changing global and Indian workplace. We have been consistently innovative and have offered cutting edge programs leveraging deep engagement with the industry facilitated by our location close to businesses ranging from start-ups to consulting firms and large MNCs.

We use a variety of teaching methodologies including lectures, case studies, simulations, and hands-on projects to ensure that our students get the best possible learning experience. We also offer placement assistance to our students. Our placement team works closely with leading companies in the industry to identify suitable job opportunities for our students. We also provide pre-placement training to our students to help them prepare for job interviews and excel in their careers.

At Ignite Skill Academy, we are committed to providing our students with the best possible education and training to help them achieve their career goals. We believe that everyone has the potential to succeed, and we are here to help them reach their full potential.

If you are looking for a skill development course that will help you get ahead in your career, then Ignite Skill Academy is the right choice for you.

PROGRAM CURRICULUM

Subject	Modules	Core Concepts
Hospital Administration	Foundations of Healthcare Administration	Understanding Healthcare: Functions, Scope, and Opportunities; Functions and Roles of Hospitals in Healthcare; Introduction to Hospital Administration and Its Responsibilities; Administrative Departments in Hospitals and Their Functions; Classification of Hospitals
	Healthcare Departments and Functions	Medical and Supportive Departments in Healthcare, Outpatient Department and its functions, Inpatient Department (IPD) in Hospitals
	Healthcare Service Management Essentials	Hospital Front Office Management, Public Relations Management, Event Management in Public Relations, Guest Relations Management, Material Management
	Healthcare Essentials	Medical Terminology, Infection control, Medical Records, Medical Insurance, Bio Medical Waste Management, Medical Insurance
Human Resource Management (For Diploma only)	Human Resource Management	Introduction to HRM, Scope, Planning, Job analysis, Recruitment, Selection, Training and Development.
Digital Marketing (For Diploma only)	Branding and Digital marketing	Hospital Marketing, Hospital branding, Cause based marketing, personal branding, word of mouth marketing, google my business, social media marketing, YouTube
Microsoft Excel (For Diploma only)	Microsoft Excel	Introduction to MS Excel, functions, shortcuts, working with data and charts, shortcuts, data tools, excel formulas
Financial Accounting (For Diploma only)	Financial Accounting	Introduction to financial accounting, basics of tally, GST, income tax, TDS and ESI

PROGRAM FEATURES

Program Structure

The program is designed with a modular structure by unbundling the **Hospital Administration** into an advanced competency tracks that enable learners' skills sets effectively.



Industry Exposure

Candidates get exposure and insights through industry sessions which are delivered by industry experts.



Pay After Placement – Learn Now, Pay Later!

Focus on your learning and career—pay the course fee only after you get placed! Start your journey with just a nonrefundable registration fee and exam fee and pay the remaining amount in 7 easy instalments from your salary once you're employed. No financial stress. Just career success!



World-Class Faculty

The program includes career development support activities, such as workshops and guidance to help candidates identify their strengths, career paths, and thereby choose the right competencies to learn.



Recognized Certification

Our programs are approved by the SDMS Council, FICS UK with UK Certification. We are also academically partnered with Glocal University and are an authorized skill development partner of JAINx, approved by Jain (Deemed-to be) University. These credentials ensure your qualification is recognized both in India and abroad, enhancing your global career prospects.





2000+ Success Stories

In India and Abroad

Successfully Placed



NISAMOL
@ AT ASTER DM HEALTH
CARE, DUBAI



FATHIMA NAJIYA N
@ NASEEM MEDICAL CENTER
DOHA, QATAR



FARSANA
@ AL ZAHRAA MEDICAL CENTER
IBRA, OMAN



RIZANA
@ MAXCARE MEDICAL
CENTER, SHARJAH



JENCYMOL
@ DANAT AL EMARATI
HOSPITAL, ABU DHABI, UAE



NIVEDHITHA
@ AL SHAAB PHARMACY
SHARJAH



AMRUTHA
@ KINDER WOMEN'S HOSPITAL
& FERTILITY CENTER, ALAPPUZHA



HADIYA
@ INFAQMEDICITY HOSPITAL
KANNUR



KAVYA
@ GURUDHARMAM MISSION
HOSPITAL, THRISSUR



JASLA
@ MEITRA HOSPITAL
CALICUT



ASHARNA
@ MOOPENS MEDICAL
COLLEGE, WAYANAD



SAJLA
@ PRASANTHI HOSPITAL
MANJERI

2000+
Success Stories

In India and Abroad

Successfully Placed



LIYANA
@BABY MEMORIAL
HOSPITAL,CALICUT



JIBIN GEORGE
@RAJAGIRI HOSPITAL
ALUVA,KOCHI



RAMEESHA
@ALMAS HOSPITAL
KOTTAKKAL



MUBASHIRA
@STAR CARE HOSPITAL
KOZHIKODE



NIHAN
@IQRAA INTERNATIONAL
HOSPITAL,CALICUT



SHAMEEM
@ASTER MIMS
HOSPITAL,KOTTAKKAL



MEGHA
@AHALIA DIABETES
HOSPITAL,PALAKKAD



NAHALA
@SUNRISE HOSPITAL
KAKKANAD



SRUTHI
@AVITIS SUPER SPECIALITY
HOSPITAL,PALAKKAD



KAVYA
@APOLLO ADLUX
HOSPITAL,ANGAMALLY



FAJARUL
@IQRAA INTERNATIONAL
HOSPITAL,CALICUT



2000+
Success Stories

In India and Abroad

PROGRAM DETAILS

ELIGIBILITY

+2 / Any Graduate Degree / Postgraduate Degree

DURATION

6 Months

LEARNING TIME

3-7 hours/week

PROGRAM FEE

INR 25,000

ADMISSION PROCESS

01

Fill the Application Form

Apply by filling a simple application form

02

Get shortlisted

Candidates will be shortlisted based on application submitted

03

Pay only registration fee and start Learning!

FOR FURTHER DETAILS, CONTACT ✉

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Join today!

Ignite Skill Academy

AI SAT Campus

South Kalamassery, Kochi

www.igniteskillacademy.com

